

Request to Change from MS to PhD within Environmental Systems

Required Documents

Submit the following documents to soe-grstaff@ucmerced.edu.

- 1) Change of Major/Degree Form:
https://graduatedivision.ucmerced.edu/sites/graduatedivision.ucmerced.edu/files/page/documents/new_changemajordegree2.pdf
 - a. Complete the 'Student' and 'Change of Degree Level' portion of the form and obtain your advisor's signature
- 2) Statement of Purpose - 1 page
 - a. Statement of Purpose should answer why you are interested in pursuing a PhD
- 3) Three (3) letters of recommendation
 - a. One letter must be from your current advisor

Process

After submission, these documents will be reviewed and decided upon by the ES Admissions Committee. Once a decision is made, the change of degree form will be submitted to the Graduate Division along with the ES Admissions Committee decision. If the ES Admissions Committee accepts the student for doctoral studies, the Graduate Dean has the authority to approve and formally recognize the change to doctoral status. Only at that time will the student be eligible to register as a doctoral student. International students may have additional visa sponsorship requirements if they change from one degree level to another and should check with the Office of International Affairs.